

Wellesley Hills Congregational Church Realm Database Privacy Statement

The Wellesley Hills Congregational Church is committed to protecting the privacy of our members' information in the Realm database. The Directory in the database is published for informational purposes for church members and staff only, and for the personal use of Hills Church families. The Hills Church recognizes the benefits to individuals and families of sharing such information for the advancement of church programs and communication among its members.

By participating in the Realm database online Directory you acknowledge and accept these privacy limitations:

- The Hills Church Directory and other information in the Realm database may not be copied, shared, disseminated, nor distributed to any person or entity outside the church, unless previously approved by the Church Council or other designated church authority.
- The Hills Church Directory and other information in the Realm database may not be used to solicit or engage in any commercial, political, or other promotional activities beyond the programs of the church.
- Misuse of this information by any church member or staff member could result in legal action and will result in the loss of database access for the parties at fault.
- If you are a church member and a parent you represent that only children in your household at least 13 years old or older will use the Realm database software.
- If you are a church member and a parent and wish for any of your children's names, likenesses, and/or contact information to be removed from the Hills Church Directory in the Realm database, you will notify the Hills Church Office Administrator in writing.

For further information on privacy protection in the church database see the <u>Privacy Policy of ACS</u> <u>Technologies</u>, providers of the Realm database software.