



## How to Start a Ministry Team

---

*Do you have an idea for a Ministry Team? Do you feel the call of God to create a new area of ministry within the church? The Hills Church welcomes ideas for new Ministry Teams as well as suggestions for reviving a former team. Here's how to get it started:*

### ***Step 1 – Define Your Idea***

A Ministry Team (MT) typically addresses an ongoing need or interest on the part of members of the congregation, or as the Bylaws state they “carry out specific, well defined, ministries of the Church.” A one-off event or program, for example, does not usually require establishing a Ministry Team. This guide can help you think through what is required.

### ***Step 2 – Approach a Support Board for Sponsorship***

Every MT needs a sponsoring Support Board. Which Support Board is the right fit for your proposed Ministry Team?

- ***Christian Service Support Board*** - outward service, grant funding of recipients
- ***Faith Formation Support Board*** - education and discipleship, youth and adult education, Bible study, spiritual activities and practices
- ***Spiritual Care Support Board*** - inward service, care of the congregational members and community
- ***Stewards Support Board*** – operations: church financial oversight, budgeting, property maintenance, technology, and related

Once you are aligned with a board a potential liaison from that board will be assigned.

### ***Step 3 – Host an Interest Gathering Session***

If necessary or desired, you will want to publicize and host an open meeting for members of the congregation and friends of the church to discuss the MT idea and see who might be interested in joining the team.

### ***Step 4 – Fill Out the New Ministry Team Checklist***

Obtainable on the church website, from Church Council, or any Support Board. Completing the form requires knowing the sponsoring Support Board, team members, MT Leader, etc.

### ***Step 5 – Obtain Approval from Support Board***

With your ducks in a row, your Support Board Liaison will let you know that you are ready to go.

### ***Step 6 – Meet with Your New Ministry Team***

Schedule your initial meeting with your team members and you are off and running!

**Questions?** Contact the Office of the Moderator at [moderator@hillschurch.org](mailto:moderator@hillschurch.org).



## Starting a Ministry Team Checklist

---

**NAME OF MINISTRY TEAM:**

**NEW (or) RE-IMAGINED:**

**SPONSORING SUPPORT BOARD:**

**VISIONING HALLMARK(S):**

**STATEMENT OF PURPOSE:**

**INITIAL MT MEMBERS:**

**MT LEADER(S):**

**RESPONSIBILITIES AND ACTIVITIES:**

**EXPECTATION OF MEMBERS:**

**RESOURCES/FUNDING REQUIRED:**

**CONTACT NAME/E-MAIL ADDRESS:**

---

**DATE:**

**MEMBER NAME:**  
(submitting form)